



LABOR DAY FOOD VENDOR GUIDELINES

IF ANY PART OF THIS APPLICATION IS INCOMPLETE, APPLICATION WILL NOT BE CONSIDERED

1. Please provide the required information with your application:
 - a. Photo of your food station (inside and outside layouts, flooring, cooking and prep areas, storage and sinks)
 - i. Photo of your menu, along with corresponding prices.
 - b. Proof of up-to-date liability insurance
 - i. Current Certificate of Insurance (COI) – Choctaw Nation requires a \$100,000.00 per occurrence/\$2,000,000.00 aggregate policy
 - ii. Current food inspection report and state license from Department of Health
2. Selected vendors are required to pay a non-refundable \$1,000.00 reservation fee. You will be contacted by mail June 30, 2026. For instructions on how to submit your payment to secure your vendor spot.
3. A committee will select all vendors.
 - a. Selected vendors are not allowed to sublease their approved lot.
4. Deadline to submit applications is May 31, 2026.
5. Selected vendors will be notified by email no later than you will be contacted by mail June 30, 2026.
6. For safety purposes, vendors need to set up in designated locations. Food vendor locations are assigned by the Labor Day Food Vendor Lead based on the size of the food truck/trailer and how well it fits within the designated layout.
7. Two (2) vendor passes will be issued to each vendor and must be visible to the gate attendant for entrance onto the grounds. After you have unloaded, you will need to park your vehicle in the vendor parking area only. ****Extra cars will not be allowed to remain on the festival grounds. **** Vehicles cannot be driven in or out once festival begins. Food vendor private side-by-side or ATVs are not permitted on festival grounds.
8. Early setup may begin after 10:00 a.m. on Saturday, August 29, 2026. Do not set up until you have been checked in with the Labor Day Food Vendor Lead.
9. Ice will be available for purchase throughout the festival.
10. Water hookups are provided; however, you will be responsible for your own water hoses.

11. Please bring heavy-duty trash bags to keep the area clean. You will be responsible for cleaning your vendor area during and after the festival.
12. Please bring a generator if you need additional power.
13. Each vendor will be provided with 50 amps of electricity. Any vendor caught altering the pedestals will be asked to vacate the premises without a refund. **THERE WILL BE NO EXCEPTIONS.**
14. Food vendors may park ONE RV/TRAILER behind their vendor spot. All other vehicles will need to park in designated vendor parking to keep vendor area from becoming congested and blocking emergency vehicles.

YOUR COOPERATION IN ABIDING BY THESE GUIDELINES WILL BE REQUIRED AS A FOOD VENDOR.

FOOD VENDOR SET UP

1. Electric and water hook-ups: please park vendor trailer so hook-ups are in the middle of trailer.
2. You are allowed 30 feet for your vendor trailer (15' to the north and 15' to the south of the hookup.) If your vendor trailer does not fit in the space allocated, your application will not be considered.
3. Vendor trailer must be set up in front of utility hook-up, and the east side of the trailer must be at the edge of the paved area.
4. Vendors can park an RV/trailer directly behind their trailer. The space provided is approximately 30' wide x 35' long. If your trailer RV/Trailer does not fit in this space, you are responsible for making other arrangements.